

TAB

Security Information

~~CONFIDENTIAL~~

**EYES ALONE**

1 September 1953

MEMORANDUM FOR: The Inspector General

SUBJECT: Personnel Office

1. In reply to your memorandum of 1 July 1953, subject as above, this Division has had moderate to good relations and results with the Personnel Office. Realizing the many reorganizations and attendant personnel confusions within the DD/P complex, together with the ever-present clerical shortage, it may be fairly said that Personnel has attempted to respond quickly and intelligently to our requirements.

2. One respect in which we feel the Personnel Office could be improved is in the placement of personnel returning from overseas. In almost every such instance this Division has been forced to shop the individual to the various offices of DD/P with the result that, being restricted to the DD/P complex, the individual's potential career development becomes somewhat more limited.

3. One of the principal areas of disagreement with the Personnel Office is in the reconciliation of Personnel's strength figures with our own. It has been our experience that whenever a Senior Staff requests our Division's T/O strength, PDC comes up with a figure noticeably out of line with the actual strength of the Division. When queried concerning this discrepancy, PDC says it works from recorded personnel actions which it admits are usually two weeks behind. Efforts to have Division strength figures accepted are unavailing, since PDC is the office of record.

4. Another department of the Personnel Office which would appear to be susceptible of improvement is the Office of Grades and Classification. In almost every case when we have requested that a given position be reclassified that Office has appeared to approach the problem with a somewhat negative attitude instead of attempting to assist us in establishing a realistic grade for the position in question, much too often taking the position that nothing can be done. Continued prodding usually produces a satisfactory result, but consumes considerable effort which it is felt could be minimized.

5. The individuals in this Division who are chiefly concerned with personnel matters are listed below:



25X1A

DOCUMENT NO.  
NO CHANGE IN CLASS. ☐  
☐ DECLASSIFIED  
CLASS. CHANGED TO: TS S ☒  
NEXT REVIEW DATE: 29/06/81  
AUTH: HR 70-2  
DATE: 29/06/81 REVIEWER: 01899 5

Security Information

~~CONFIDENTIAL~~

CONFIDENTIAL

- 2 -

Approved For Release 2001/09/04 : CIA-RDP80-01826R001100010031-9

The above are all assigned to the Administrative and Logistics Staff of this Division, two of them being occupied primarily with matters relating to contract agents.



25X9

25X1A

CONFIDENTIAL

Approved For Release 2001/09/04 : CIA-RDP80-01826R001100010031-9

Security Information